

No. 1/SPAV/Acad/UG/2025-26

04th August, 2025

Under Graduate Programmes Admissions for the Academic Year 2025-26

INSTRUCTIONS FOR PHYSICAL REPORTING AT SPAV CAMPUS
All students admitted to UG Programmes through JoSAA/CSAB -2025

Physical Reporting to the Institute: Candidates who have secured admission in UG programmes through JoSAA/CSAB 2025 are required to complete the following procedure before and after arriving physically at campus between 20th and 23rd August, 2025 for a smooth admission confirmation procedure.

1. Academic Semester Registration:

All students would require to register for the Academic Odd Semester (August - December, 2025) through SAMARTH Portal which shall be made available at SPAV website and homepage, from August 20, 2025 onwards. In order to fill this Semester Registration form, candidates would require to pay the Balance Tuition Fees as per below:

Payment of Balance Tuition Fees (UG Admissions)

Candidates are required to pay (as per prescribed Fee Structure) balance Tuition Fees, as below:

i. Tuition Fee (Annual) for GEN / OBC-NCL / EWS (Including Institute Security deposit of Rs. 10,000/-)	Rs 1,05,000/-
ii. Tuition Fee (Annual) for SC / ST / PWD (Including Institute Security deposit of Rs. 10,000/-)	Rs 58,000/-
iii Fees Paid at JoSAA for OBC-NCL / GEN / EWS	Rs 70,000/-
iv Fees Paid at JoSAA for SC / ST / PWD	Rs 30,000/-

Balance Fees to be Paid by OBC-NCL / GEN / EWS candidates (Sub-Total A1) Rs 35,000/- (i-iii)

Balance Fees to be Paid by SC / ST / PWD candidates (Sub-Total A2) Rs 28,000/- (ii-iv)

For more details about Fee Structure, Method of Payment, please visit <https://spav.ac.in/feesstructure.html>

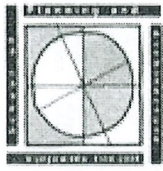
2. Verification of Documents:

Upon arrival to campus, there shall be physical verification of documents and credentials between 20th and 23rd August 2025 (09AM-05.30PM). No original documents will be retained by SPAV and hence, documents and credentials are needed to be taken back by the student after completion of verification. Please bring the following in Original along with ONE SET of self-attested photocopies:

- Provisional Admission Letter by JoSAA/CSAB 2025 for admission in SPA Vijayawada (in original)
- OBC-NCL Certificate in JoSAA/CSAB 2025 format issued **on or after 01 April 2025**, if applicable
- EWS Certificate in JoSAA/CSAB 2025 format issued **on or after 01 April 2025**, if applicable
- SC/ST Certificate in JoSAA/CSAB 2025 format, if applicable
- PWD Certificate in JoSAA/CSAB 2025 format, if applicable
- Class Ten Certificate/marksheet showing date of birth
- Class XII Certificate and marksheet
- Medical Certificate (in specified Format available on JoSAA 2025 format, Annexure 7)
- Aadhar Card
- JEE Mains Admit Card 2025
- JEE Mains Rank Card 2025

- Failure to produce any of the above during physical verification of documents may lead to cancellation of admission.

- Upon completion of Physical Reporting and Semester Registration, the candidates wishing to avail Hostel Admission may proceed for Hostels for Hostel registration and attend for classes from 25/08/2025. Further, the candidate shall be eligible for permanent student Registration number, Student ID card.



योजना तथा वास्तुकला विद्यालय, विजयवाड़ा

School of Planning and Architecture, Vijayawada

An Institute of National Importance, Ministry of Education Gov. of India

No. 1/SPAV/Acad/UG/2025-26

04th August, 2025

4. For any query related to admissions, please reach us at-

Related to Admissions	:	admissions@spav.ac.in
Related to Hostels	:	chief.warden@spav.ac.in
Related to Academics of Dep. of Planning	:	headplanning@spav.ac.in
Related to Academics of Dep. of Architecture	:	headarchitecture@spav.ac.in
Related to Academics in general	:	academics@spav.ac.in

Registrar